



Received Date: - _____

Lighthouse Special Event Use Permit

EVENT INFORMATION (PLEASE PRINT CLEARLY)

Date of Event: _____ Time of Event: _____
(Start Time – End Time)

Type of Event: _____

Number of Guests: _____
(Maximum is 20 people)

Transportation: _____

(Name, Address, and Contact of Company or Individual),

PERMIT HOLDER INFORMATION (PLEASE PRINT CLEARLY)

Name: _____

Address: _____

(Mailing address: Street, City, State, Zip

Phone #: _____ Email: _____

PLEASE READ AND ACKNOWLEDGE THE FOLLOWING INFORMATION

- Please include a \$100 fee payable to the City of Kingston
- Events must take place between sunrise and sunset as the lighthouse has no exterior lights.
- Events are limited to 20 guests
- The lighthouse does not have electricity, restrooms, or water hookups.
- The lighthouse is a carry in/carry out facility. Please do not leave anything behind.
- The City of Kingston is not responsible for any lost or left items. Please be careful as it can be windy on the deck.
- Users must provide their own transportation as the lighthouse is only accessible by boat.
- Users must submit insurance naming the City of Kingston as additionally insured. Coverage shall include \$1,000,000 personal injury liability and \$500,000 property damage coverage.

NAME (Please Print)

SIGNATURE

DATE

Please return to:

Planning Department
City of Kingston
420 Broadway
Kingston, NY 12401
(845) 334-3955

www.kingston-ny.gov